



## **Job Opening**

*Job Code:* Vacancy\_JR1501

*Deadline:* 6 February 2015

### **Position description:**

The International Centre for Black Sea Studies is looking for a new team member as **Junior Researcher/Assistant**. Responsibilities will include participation in funded research projects; organization and support of events; management and updates of website; social media communication; updates of database; with the potential to take on also other responsibilities, depending on experience and performance.

The ICBSS provides a dynamic, international work environment with strong ties to partners around the globe. This is a fulltime position based in Athens, Greece.

### **Requirements:**

- Master Degree or equivalent (ideally with 2 years working experience), in International Relations, Political and Social Sciences or Public Relations
- Fluency in English
- Experience in events organization
- Advanced use of standard ICT applications (Office, Internet) and social media (facebook, twitter)
- Valid work permit to work in Greece (wherever applicable)

### **Additional desirable qualifications include:**

- Experience in the implementation of EU funded projects and familiarity with other funding instruments and programmes
- Knowledge of other languages, in particular Greek, Russian, Turkish or French

**Location:** Athens, Greece

**Starting date:** March 2015 (negotiable)

**Deadline for applications:** Friday 6 February 2015.

To apply for this position, please submit a cover letter and CV in English by email to [icbss@icbss.org](mailto:icbss@icbss.org) with [Vacancy\\_JR1501](#) in subject line. Any questions should also be addressed by email only to the same email address.

*Please note that all applications will be treated in strict confidentiality and that only suitable candidates will be contacted.*