



INTERNSHIP VACANCY

(Subject: *Internship 2018*)

The International Centre for Black Sea Studies (ICBSS) offers **1 internship** to qualified individuals wishing to gain work experience in a policy-oriented research institute. Tasks and responsibilities of the interns will include editing of scientific publications, research assistance, administrative and event support.

Our Centre's priorities are mainly focused on the important issues of energy, environmental policies and tourism in the Black Sea area as well as the broader economic cooperation of the region with countries in an international level.

Eligibility

Applicants must hold at least a **first degree** (Bachelor or equivalent) preferably in social or political sciences and should have a proven interest in issues related to the Black Sea region.

- Excellent knowledge of **English** as well as familiarity with standard **ICT** applications (Microsoft Office, internet, etc.) are **indispensable**.
- Experience with editing is desirable.
- Familiarity with other IT applications (databases, website management) would be an advantage.
- Applications are encouraged by persons who also speak Albanian, Armenian, Azerbaijani, Bulgarian, Georgian, Greek, Romanian, Russian, Serbian, Turkish or Ukrainian.
- **Valid work/residence permit for Greece and health insurance cover are required.**

Conditions

- Duration: **3 months (October - December 2018)**
- Working hours: part-time, 20-25h per week
- Benefits: Interns will have their own workspace and are expected to fully integrate into the team.
- In recognition of their work, interns will receive a small stipend.

Application

- The information for applicants and application form are available on www.icbss.org, section "Activities". Incomplete applications and applications that do not conform to the rules set out in the *Information for applicants* will be discarded.
- To apply, please download and complete the [CV form](#) in English and email it at icbss@icbss.org with **Intern_2018** in subject line. Any questions should also be addressed by email only to the same email address.
- **Deadline** for applications is Wednesday **3 October 2018**. Late applications will only be considered if the position has not been filled.

ICBSS guarantees that all information submitted will be kept in the strictest confidence.

For more information refer to www.icbss.org
Please send any queries via email only to icbss@icbss.org